

Press Forward Minnesota: Civic Health & Community Collaborations Grant

Minnesota Council on Foundations

Standard Profile Questions

Project Name*

Name of project.

Character Limit: 100

Amount Requested*

Grant awards will range from \$50,000 to \$300,000. These will be two-year grants.

Character Limit: 20

Website*

Character Limit: 2000

Contact Person Name*

Including pronouns is encouraged.

Character Limit: 250

Title*

Character Limit: 250

Phone Number*

Character Limit: 10

Email*

Character Limit: 254

Year Established*

Character Limit: 10

Fiscal Year End Date*

Character Limit: 10

Are you a nonprofit or for-profit organization?*

Choices

Nonprofit 501(c)3

For-profit

Fiscal Sponsor*

Are you using a Fiscal Sponsor?

Choices

Yes

No

Fiscal Sponsor Information

This section can contain all info the Funder needs to do due diligence on the Fiscal Sponsor according to their needs.

Fiscal Sponsor Name

Character Limit: 250

Fiscal Sponsor Address

Character Limit: 250

Fiscal Sponsor EIN

Character Limit: 50

Fiscal Sponsor Contact Information

Character Limit: 250

Fiscal Sponsor Attachment

File Size Limit: 5 MB

Narrative Questions

Request Summary*

Please write a concise response. Most people write about 2-3 sentences.

Character Limit: 400

About Your Organization*

Please share information about your organization. Most people write about 3-5 paragraphs or about 2,000 characters.

Note to applicant: Please share information about your organization. Relevant information could include some of the following:

- *A brief organizational history*
- *Current programs and recent accomplishments or achievements*
- *Recent major changes to financial and/or organizational circumstances*

Character Limit: 3000

About your Goals*

Describe the goals of your proposal and how they will promote civic health in Minnesota. Please refer to the four pillars of civic information to identify and name which pillar(s) you intend to focus on.

Character Limit: 3000

About Your Collaboration*

Describe your collaboration and the specific roles each party will have. Please explicitly name which community-based organization(s) you are partnering with and describe their work. Finally, describe the decision-making process between each party.

Character Limit: 3000

About Your Specific Activities*

What specific activities will you conduct? What content will you produce and how will you disseminate it? Please note all content created through this grant must be publicly accessible and not behind a paywall.

Character Limit: 3000

About Your Sustainability*

How will you sustain local capacity for continued civic participation and community cohesion?

Character Limit: 3000

About Your Community*

Which communities will you be serving? Please share information about the community where, or with whom, you do your work. Relevant information could include some of the following:

- a. The community opportunity, challenge, issue or need that your organization works to address.
- b. Information about the people you serve such as socioeconomic status, race, ethnicity, gender, sexual orientation, age, physical ability, and language.
- c. Details about how you work with other organizations, coalitions, or networks.
- d. Details about how you listen to/involve constituents, community members, and/or volunteers.

Character Limit: 3000

Geographic Area(s) Served*

What is the geographic focus of your project? In which regions of the state do your work? See geographic regions at MN Compass: <http://www.mncompass.org/profiles>.

Choices

Central
Northland
Northwest
Southern

Southwest
Twin Cities
West Central

Project Budget*

Please include a project budget and a budget narrative for the grant proposal. Ensure that your budget reflects the amount requested. Be sure to include how you will compensate your community-based partner(s).

Character Limit: 3000 | File Size Limit: 5 MB

Attachments

Organizational Operating Budget*

The operating budget should include budgeted income and expenses for the current year. Any format will be accepted; budget should document how many FTE, if any, are included in any salary/benefits expenses.

File Size Limit: 5 MB

Financial Documents*

We require documents detailing your actual income and expenses, statements of activities, balance sheet(s) and functional expenses.

- If you are a nonprofit: include your most recent audit or Form 990.
- If you are a for-profit: include your most recent tax return and/or any audited financials you have from the most recent year.

File Size Limit: 5 MB

Sample of Coverage*

We require coverage examples as part of the application process. Submit examples through links or attachments. If your content is typically behind a paywall, please provide PDFs or temporary access for reviewers to ensure they can evaluate your work.

Character Limit: 3000 | File Size Limit: 3 MB